



COMPANIES REGISTRY

REGISTRY FOR TRUST AND COMPANY SERVICE PROVIDERS

# **DO NOT** Carry on a Trust or Company Service Business Without a Licence



## Contact us



Unit 1208, 12th Floor, One Kowloon, 1 Wang Yuen Street,  
Kowloon Bay, Kowloon, Hong Kong



2867 2600



enq@tcsp.cr.gov.hk



3586 9987



www.tcsp.cr.gov.hk



If you carry on trust or company service business in Hong Kong  
**WITHOUT** a Licence



**Fine up to HK\$100,000**



**Imprisonment up to 6 months**

It is an offence under section 53F(1) of the Anti-Money Laundering and Counter-Terrorist Financing Ordinance (Cap. 615) to carry on a trust or company service business in Hong Kong without a Trust or Company Service Provider ("TCSP") licence.

**How to apply for a TCSP Licence?**

**Electronic submission**

24-hour



Download licence at our website

**Deliver in hard copy form**

Monday – Friday  
8:45 a.m. to 5:30 p.m.

**In person** - Cash / cheque /  
FPS

**By post** - Cheque

Collect licence at our office



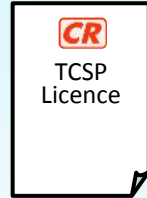
Please refer to the Information Pamphlet "*Application for Licence by Trust or Company Service Providers*" for more information.

I have **just applied** for a TCSP Licence,  
can I carry on trust or company service business **now**?



**NO!**

You can only carry on  
trust or company service business  
**AFTER** you are granted a Licence.



Who is required to apply for a TCSP Licence?

### Providing Address

Our company provides registered office, business address and correspondence address for my clients.

**Required**

I am a landlord and carry on a business of leasing office or business premises to my tenants.

**Not Required**

### Acting as Company Secretary

I am employed by a company and is appointed as the company secretary of the company.

**Not Required**

I provide service to companies by acting as their company secretary.

**Required**



The above examples are not exhaustive and for general information only. Please consider to seek independent legal or professional advice as you see fit.

## How to ascertain whether a person is a TCSP licensee?

**FREE**

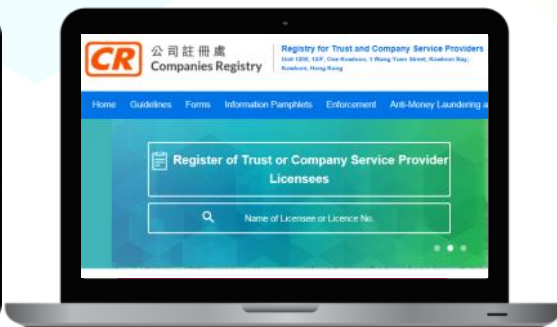
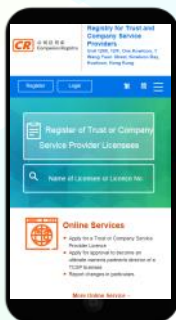
**24/7**



[www.tcsp.cr.gov.hk](http://www.tcsp.cr.gov.hk)



Search the  
**Register of Trust  
or Company  
Service Provider  
Licenses**



Please refer to the Information Pamphlet "*Inspection of the Register of Trust or Company Service Provider Licensees*" for further information.

**If I suspect that a person is carrying on a trust or company service business in Hong Kong without a licence, what can I do?**

### Report to the Registry for Trust and Company Service Providers



[enq@tcsp.cr.gov.hk](mailto:enq@tcsp.cr.gov.hk)



**Kowloon Bay office**



**3586 9987**



Please refer to the "*Guideline on Licensing of Trust or Company Service Providers*" for more information.